

# THE PANDEMIC FUND: APPLICATION FOR FUNDING TEMPLATE

FOR APPLICANTS OF THE THIRD CALL  
FOR PROPOSALS - PHASE I: SINGLE AND  
MULTI-COUNTRY PROPOSALS

March 26, 2025

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**The  
Pandemic  
Fund**

FOR A RESILIENT WORLD

# THE PANDEMIC FUND:

## Application for Funding Template

### For applicants of the Third Call for Proposals - Phase I : Single and multi-country proposals

## Introduction

As per the Pandemic Fund's [Governance Framework](#) and [Operations Manual](#), approved by the Fund's Governing Board in September 2022, the objective of the Pandemic Fund is to provide a dedicated stream of additional, long-term funding for critical pandemic prevention, preparedness, and response (PPR) functions in eligible countries and territories, through investments and technical support at the national level, as well as at the regional and global levels. The Pandemic Fund is expected to support and reinforce capacity building and implementation of pandemic PPR under the International Health Regulations (IHR) and other internationally endorsed legal frameworks, consistent with a One Health<sup>1</sup> approach.<sup>2</sup>

The Pandemic Fund<sup>3</sup> announced its third Call for Proposals (3rd CfP) on December 19, 2024, with an envelope of US\$500 million. The purpose of the announcement was to outline the structure of the Call and to allow applicants and potential beneficiaries<sup>4</sup> ample time to begin preparations and consultations. The 3rd CfP launch will occur in two phases: the first phase (Phase I) opens in March 2025 for the submission of single and multi-country proposals and the second phase (Phase II) opens in June 2025 for Regional Entity proposals.

This application for funding template is part of the application package for Phase I of the 3rd CfP, which is only for the submission of single and multi-country proposals. The application package also includes the guidance note, online application portal and scoring and weighting methodology.

Recognizing the high demand for funding demonstrated in the first and second CfP, the 3rd CfP continues to prioritize high-impact investments in: 1) early warning and disease surveillance systems, 2) laboratory systems (human and animal), and 3) strengthening human resources, public health and rural and urban community workforce capacity, including workforce capacity related to human, animal (domestic, wildlife) and environment/ecosystem health. Financing is intended for projects that will help strengthen core capacities in one or more of these

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1 One Health is an integrated, unifying approach that aims to sustainably balance and optimize the health of people, animals, and ecosystems. It recognizes the health of humans, domestic and wild animals, plants, and the wider environment (including ecosystems) are closely linked and interdependent. The approach mobilizes multiple sectors, disciplines, and communities at varying levels of society to work together to foster well-being and tackle threats to health and ecosystems, while addressing the collective need for healthy food, water, energy, and air, taking action on climate change and contributing to sustainable development. Source: One Health High-Level Expert Panel (OHHLEP), Adisasmito WB, Almuhairei S, Behravesh CB, Bilivogui P, Bukachi SA, et al. (2022) One Health: A new definition for a sustainable and healthy future. *PLoS Pathog* 18(6): e1010537. <https://doi.org/10.1371/journal.ppat.1010537>

2 Source: Pandemic Fund Governance Framework (paragraph 5) and Operations Manual (paragraph 2).

3 For background information on the Pandemic Fund, please refer to the Pandemic Fund's Governance Framework, Operations Manual and website.

4 Any Eligible Country or Entity that may benefit from the Pandemic Fund through projects or activities undertaken by an IE to advance the objective of the Pandemic Fund. Such projects or activities can involve the government/public sector and private/non-governmental sector in Eligible Countries.

three programmatic priorities, and that will have lasting impact on the prevention, preparedness and response (PPR) to pandemics and disease outbreaks.

Further, in line with the Pandemic Fund's medium-term Strategic Plan<sup>5</sup>, additional emphasis will be placed on strengthening two cross-cutting enablers, National Public Health Institutes (or relevant public institutions)<sup>6</sup> and regional/global networks, organizations, or hubs aimed at bolstering the institutional foundations that support information sharing, coordination across public health and One Health systems, and rapid action. To ensure that these investments are truly inclusive, proposals are also encouraged to integrate the four underlying themes of the Strategic Plan. These enablers and themes should be integrated within both proposal development and implementation.

For Phase I, the Pandemic Fund will accept proposals only from an Eligible Country<sup>7</sup> (or a group of Eligible Countries) in partnership with at least one approved Implementing Entity (IE). Under the 3rd CfP, the 39 countries that were awarded single-country grants under the 1st and 2nd CfPs are not eligible to receive additional single-country grants.<sup>8</sup> However, these countries may be included in one multi-country proposal. Regional Entity proposals will not be considered during Phase I of the 3rd CfP and a separate application process will be opened in June 2025. A Country that was part of a successful multi-country grant and/or covered under a successful Regional Entity proposal in the 1st and/or 2nd CfP is eligible to apply for one multi-country grant in the 3rd CfP.

Unsuccessful applicants from the 1st and 2nd CfPs are encouraged to re-apply for this 3rd CfP. It is recommended that applicants review the feedback provided to them on their previous submission before re-applying and note changes to the application for funding template and guidance provided in the Guidance Note.

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5 Please see the Pandemic Fund's Medium Term Strategic Plan: <https://www.thepandemicfund.org/sites/default/files/2024-06/Pandemic%20Fund%20Strategic%20Plan.pdf>

6 Including public health, veterinary, agriculture, wildlife, and environmental health institutions.

7 Any country or territory that is eligible to receive funding from the International Bank for Reconstruction and Development (IBRD) and/or the International Development Association (IDA)

8 The countries that are not eligible for a single-country grant under the 3rd CfP are: Bhutan, Burkina Faso, Burundi, Cabo Verde, Cambodia, Chad, Democratic Republic of Congo, Egypt, Ethiopia, Fiji, Ghana, Georgia, Guyana, Honduras, India, Indonesia, Jordan, Kazakhstan, Lebanon, Moldova, Mongolia, Nepal, Nicaragua, Pakistan, Paraguay, Philippines, Rwanda, Samoa, Sierra Leone, South Africa, Sri Lanka, Suriname, Tanzania, Togo, Trinidad and Tobago, Tunisia, West Bank and Gaza, Yemen and Zambia.

## Summary Information

The Funding Proposal Template should be completed on the Pandemic Fund's application portal at: [https://worldbank.smapply.io/prog/CfP3\\_1](https://worldbank.smapply.io/prog/CfP3_1).

### All proposals must be submitted by June 6, 2025 at 23:59 EDT.

Proposals should be submitted in English, including all supporting documentation. Implementing Entities (IEs) are encouraged to provide technical support to countries, when requested by them, with the proposal development process, including with any required translation into English. For more details about the role of the IEs, please see Section II.C in the Guidance Note. Applicants should note the word count limits for each of the application sections, and applicants are welcome to provide answers in the format that is most conducive to them, e.g. in a narrative or bullet points. Funding requests, budgets and disbursement schedules should be quoted in US dollars.

Applicants should be aware that they may be contacted through the application portal to request clarifications and/or additional information during the course of the eligibility screening (June 9 – June 30, 2025) and proposal evaluation (July 1 – October 2025). This correspondence will come from the email address: [Noreply@mail.smapply.net](mailto:Noreply@mail.smapply.net), which we advise applicants to add to their email contacts. Please also make sure to provide valid email addresses in the application to ensure that important, time-sensitive correspondence is not overlooked.

### i. Project proposal type

This proposal is for a (select one):

**Single-country project:** a proposal submitted by one eligible country along with one or more approved IE, where activities will occur in and benefit those at the national or sub-national level of the applying country.

***How it is displayed in the portal:*** *If single-country is selected, then the next question will be visible.*

Is this country also participating in a multi-country proposal for the 3rd CfP?

Yes

Please add the title of the project and application number (if known)

No

**Multi-country project:** a proposal submitted by two or more eligible countries along with one or more approved IEs where the activities of the proposal will occur in and benefit those at the national or sub-national level of each of the applying countries.

***How it is displayed in the portal:*** *If multi-country is selected, then the next question will be visible.*

Are any of the countries that are part of this multi-country proposal also applying for a single-country grant in the 3rd Cfp?

Yes

Please add the title of the project and application number (if known)

No

**ii. Please select the number of IEs that are involved in the project:**

1

2 - 3

4 - 5

>5

**iii. Please select the number of countries that are involved in the project:**

1

2 - 5

6 - 10

11 - 15

>15 countries

**Note:** If you have more than 5 IEs or 15 countries, please reach out to The Pandemic Fund Secretariat at [pandemicfundcfp@worldbank.org](mailto:pandemicfundcfp@worldbank.org) by email for how to present them within the online application template.

#### iv. Name of the project

#### v. Project Lead

**Note:** this will be the main contact during the application process, including requests for clarification, supplemental information and evaluation outcomes and feedback. Project leads, in most cases, would be a government official dedicated to the project submitted or, in exceptional cases (e.g., impossible for a country to indicate someone due to change of governments or strong instability), a representative of an IE. Please make sure that this person is included as a “Collaborator” on this application, if they are different than the person submitting the application, to ensure they receive the correspondence (please see tutorial video for instructions).

Please fill in the table below

I am representing:	Country Government	Implementing Entity
Name of Government Ministry or Department / IE		
Name of Project Lead		
Job title		
Email		
Phone		

#### vi. Person submitting the proposal

**Not applicable** – same as Project Lead

**Country Government** [list country]

**Implementing Entity** [name the entity]

## vii. Proposal team / participants

Please provide the country / IE name and details related to one point of contact for each country / IE involved in the proposal.

### A. Country (-ies)

**Note:** Please list each country below. Feel free to include another table if more space is required.

	1	2	3	4
Country name				
Contact person				
Ministry/Government Department (if applicable)				
Job title				
Email				
Phone				
Official address of:				

**Note:** For each country, please list the sectors that will be involved in this project

Country	Sectors [Multi-select list: Human health; Animal health; Agriculture; Environment; Finance; Other]

## B. Implementing Entity (-ies)

**Note:** Please list each IE below. Please note that only proposals implemented through IEs that have been approved/ accredited by the Pandemic Fund’s Governing Board and have signed a Financial Procedures Agreement (FPA) by the opening of the portal (March 26, 2025) will be eligible to apply for the 3rd CfP – Phase I. The list of IEs with a signed FPA will be available and updated regularly on the Pandemic Fund’s website.

	1	2	3	4
IE name				
Contact person				
Job title				
Email				
Phone				
Please describe rationale for IE’s involvement in project and proposed role (100 words max)				

Please confirm that the Headquarter contacts of each IE named in this proposal are aware of this proposal submission for coordination purposes for the 3rd CfP.

Is this country also participating in a multi-country proposal for the 3rd CfP?

**Yes**, the Headquarter contact of each IE named in this proposal has been notified and is aware of this proposal’s submission

Please add the name of the person (s) notified



### C . Other partner(s)

Please select other types of partners including delivery partners that have been involved in proposal development and/or will be involved in project implementation and specify their names and roles, in a maximum 100 words for each partner

<b>Type of partner</b> [Select from: International Organization beyond donors and IEs; Civil Society Organization; Community-based Organization; Philanthropic Organization; Private Sector; Other (e.g. academic, research, think tank)]	<b>Name of partner organization</b>	<b>Role of partner</b> [multi-select: financial co-financing; in-kind co-financing; project implementation; coordination; other]	<b>Describe role</b>

### viii. Special contexts

**Note:** If there is a special context for each country outside of debt-distressed; fragility, conflict and violence situations; Challenging Operating Environment; or Small Island Developing State that should be taken into account, please describe it here.

<b>Country</b>	<b>If other is selected, please explain</b>

### ix. Pandemic Fund programmatic priorities, cross-cutting enablers and underlying themes

a. This proposal covers the following programmatic priorities (please select all that apply):

b. This proposal prioritizes any of the following cross-cutting enablers (please select all that apply):

c. This proposal is centered around the following underlying themes from the Strategic Plan

**Note:** Please note that you will need to clearly demonstrate within the proposal how the selected priorities are supported by the cross-cutting enablers as well as how the underlying themes are integrated and reflected in the activities and expected outcomes.

### x. Total Funds Requested from the Pandemic Fund

a. Please fill out the table below with the Total amount of grant financing requested from The Pandemic Fund, with the break down as requested.

**Note:** The Pandemic Fund grants must be used for activities that will take place over three years, with the understanding that these funds are part of a larger project, that may have a longer time horizon. Please use USD

and precise numbers (e.g. do not round to nearest US\$1). Also note that in the case where a project will engage multiple IEs, the administrative fee that each IE will receive must be described below. Please refer to Section II.J Cost Recovery for IEs in the Guidance Note for more information.

**TABLE 1:** Total grant amount requested by each IE and flow of funds

Budget area of grant	IE #1	IE #2	IE #3	[...]	Total grant amount requested from Pandemic Fund
<b>Total Project funds requested</b>	[auto sum]	[auto sum]	[auto sum]	[auto sum]	
a) Project funds that will be directly passed onto the Beneficiaries for implementation activities					
b) Project funds that will be directly passed onto Delivery partners for implementation activities					
c) Project funds that will be used for implementation activities by IE <sup>9</sup>					
<b>Total IE administrative fees</b>					
<b>% [IE administrative fee / Total grant amount requested]</b>					
<b>Total grant amount requested</b>	[auto sum]	[auto sum]	[auto sum]	[auto sum]	

<sup>9</sup> In accordance with the Governance Framework and Operations Manual, Implementing Entities may provide “implementation and implementation support,” (e.g., M&E, analytical and advisory work, research) when needed. Activities that fall under this area should be reported in the application for funding template as b) Project funds that will be used for implementation activities by IE. On-the-ground execution and delivery of a project’s components should be carried out by the Beneficiary and/or Delivery Partners. IEs should only undertake these activities in exceptional circumstances where there is no viable alternative, and at the specific request of the Beneficiary.

**How it is displayed in the portal:** *If multi-country is selected, then Table 2 will also appear for each country*

**TABLE 2:** Country-level funds requested by each IE and flow of funds

**Country 1**

Budget area of grant	IE #1	IE #2	IE #3	[...]	Total grant amount requested from Pandemic Fund
<b>Total Project funds requested</b>	[auto sum]	[auto sum]	[auto sum]	[auto sum]	
a) Project funds that will be directly passed onto the Beneficiaries for implementation activities					
b) Project funds that will be directly passed onto Delivery partners for implementation activities					
c) Project funds that will be used for implementation activities by IE <sup>10</sup>					
<b>Total IE administrative fees</b>					
<b>% [IE administrative fee / Total grant amount requested]</b>					
<b>Total grant amount requested</b>	[auto sum]	[auto sum]	[auto sum]	[auto sum]	

<sup>10</sup> In accordance with the Governance Framework and Operations Manual, Implementing Entities may provide “implementation and implementation support,” (e.g., M&E, analytical and advisory work, research) when needed. Activities that fall under this area should be reported in the application for funding template as b) Project funds that will be used for implementation activities by IE. On-the-ground execution and delivery of a project’s components should be carried out by the Beneficiary and/or Delivery Partners. IEs should only undertake these activities in exceptional circumstances where there is no viable alternative, and at the specific request of the Beneficiary.

- b. If the % [IE administrative fee/Total grant amount requested] surpasses 7%, please provide a justification below.

**Note:** A cap on IE administrative fees at 7% (as a percentage of total amount requested) has been set for services performed by the IE in connection with managing the IE Trust Fund/Account and the project for which an Allocation is made. This can include preparation and supervision of projects financed using Pandemic Fund funding. IE Administrative Fees should not include any Technical Expertise or Monitoring and Evaluation activities, as these should be accounted for in the project cost. However, for projects operating in Challenging Operating Environments (COE)<sup>11</sup>; Fragility and Conflict-Affected Situations (FCS)<sup>12</sup>, Small Island Developing States (SIDS)<sup>13</sup> contexts or other exceptional circumstances, the cap could be up to 10% of the grant amount requested by the IE, provided that the proposal includes a clear justification of the rationale behind the higher fee and substantiate this with evidence. Please see Section II.J of the Guidance Note for more information.

**How it is displayed in the portal:** *If multi-country project is selected, then Table 3 would be displayed.*

- c. For multi-country projects, please provide the proportion of the total grant amount requested that will be allocated to activities in each country. Assumptions you have used may be provided in the text box below (note: total should add up to 100%).

**TABLE 3:** Percentage of Total Grant Amount Requested allocated to each Beneficiary country

Beneficiary country	% of Grant Amount allocated for Beneficiary
Country 1	
Country 2	
[..]	
<b>Total Grant Amount requested (must be 100%)</b>	

11 Global Fund Policy on Challenging Operating Environments (COE): [archive\\_bm35-03-challengingoperatingenvironments\\_policy\\_en.pdf](#)

12 World Bank classification Fragile and Conflict-Affected Situations (FCS): [FCSListFY25.pdf](#); [Classification-of-Fragility-and-Conflict-Situations-FY24.pdf](#)

13 Small Island Developing States (SIDS) contexts or other exceptional circumstances: [Small States and Small States Forum Members](#)

Please select the methodology that was used to determine the percentage of the grant amount allocated for each beneficiary country.

<input type="checkbox"/>	Country allocations are based on mutual agreement with all countries
<input type="checkbox"/>	Country allocations are estimates proportionate to the population in each country
<input type="checkbox"/>	Country allocations are estimates based on an equal distribution across all countries
<input type="checkbox"/>	Other: _____

Please provide justification for the methodology selected to distribute funding among countries.

## xi. Estimated date to begin implementation of project

Please indicate the date that the project is expected to begin implementation.

**Note:** Projects should have received all necessary approvals and be ready to begin implementation as soon as all approvals have been granted but no later than the end of Q1 2026 (March 31, 2026). Please see Section II.G in the Guidance Note for more information.

## xii. Executive summary

Please provide an executive summary of the project (max 250 words). **Note:** Please include the country/countries involved, amount requested, IEs involved and other key partners, co-financing, co-investment, context, and a high-level summary of the key activities, outputs and expected outcomes.

# Part A: Scope and objectives of the proposal, targeted Core Capacities, key activities and expected outcomes, and Theory of Change

Please keep written responses to under 500 words for each question. For multi-country proposals, please include information from each country. If scope and objectives are the same for all involved countries, please indicate this without repeating the information for each country.

- 1. Scope and objectives:** Please summarize the overall scope and objectives of the proposal. Please make sure to link to the programmatic priorities, cross-cutting enablers and underlying themes of the Pandemic Fund’s medium-term Strategic Plan, the revised Pandemic Fund Results Framework<sup>14</sup> and the expected outcomes in the **Project-specific Results Framework (PSRF) and associated costs Excel Template** provided in Part E: Implementation and Monitoring and Evaluation.

- 2.** Please select areas in which investments financed by the Pandemic Fund grant will contribute to progress towards maintained or increased levels of IHR capacity in one or more of the focus technical areas of the State Parties’ Annual Reporting (SPAR) / Joint External Evaluation (JEE) 3rd edition tool and/or Performance of Veterinary Services (PVS), in addition to the Pandemic Fund’s programmatic priority areas, cross-cutting enablers and underlying themes selected in question ix above.

**(Please select the applicable):**

	Policy, Legal and normative Instruments to implement IHR 2005 and World Organisation for Animal Health (WOAH) international standards
	IHR Coordination, National IHR Focal Point functions and advocacy, One Health coordination mechanism
	Financing
	Biosafety and biosecurity
	Public and animal health emergency management

continued next page...

<sup>14</sup> Please see revised Pandemic Fund Results Framework here: <https://www.thepandemicfund.org/key-application-documents>

Workforce surge during a public health event, or events that would require public health intervention (e.g. mass gatherings, natural disasters)
Health services provision
Animal (domestic, wildlife) health service provision
Infection prevention and control (IPC)
Animal diseases prevention, control and eradication
Risk communications
Points of Entry (PoEs) and border health
Food safety
Zoonoses
Anti-Microbial Resistance (AMR)
Changes in environmental conditions
Other /specify:

### 3. Key activities and expected outcomes

Please provide a summary of key activities, rationale for prioritization and expected outputs and outcomes (a set of intended results that are specific, measurable, achievable, relevant, and time-bound). *Note: Please include key activities, rationale for prioritization and expected output and outcomes in the **PSRF and associated costs Excel Template** provided in Part E: Implementation and Monitoring and Evaluation.*



#### 4. Theory of Change

Please clearly outline the proposal's Theory of Change<sup>15</sup> for how the total resources (Pandemic Fund grant, alongside co-financing and co-investment) and the proposed key activities will help strengthen IHR/PVS capacities outlined in the SPAR/JEE 3rd edition tool and PVS that are relevant to one or more of the Pandemic Fund's programmatic priorities, cross-cutting enablers and underlying themes. Please also support this description with a visual representation or model to clearly illustrate the pathway from activities to impact. Please refer to the M&E Guidelines<sup>16</sup> and ensure alignment with the information provided in *Part E: Implementation and Monitoring and Evaluation*.



**Text and document upload**  
(two- page limit)

Please describe how the Theory of Change is co-created/ co-built by all stakeholders involved in the submission of the Pandemic Fund proposal.

15 Theory of Change is a method that explains how a given intervention, or set of interventions, are expected to lead to a specific development change, drawing on a causal analysis based on available evidence. A thorough Theory of Change helps guide the development of sound and evidence-based program, with assumptions and risks clearly analyzed and spelled out.

16 Please see updated M&E Guidelines at: <https://www.thepandemicfund.org/key-application-documents>

# Part B. Context, demonstrated needs, and alignment with national/regional priorities

Please keep written responses to under 500 words for each question. For multi-country proposals, please include information from each country.

## 5. Context and demonstrated needs

- a. **Context.** Briefly describe the country's [or countries'] mapping of hazards, vulnerabilities and epidemiological context that justifies the request for funding in the prioritized areas selected above. Please include multisectoral, One Health and communities' perspectives of vulnerabilities or exposures to epidemic/pandemic hazards.

- b. **Demonstrated needs.** Please fill out Table 4 with any national capacity evaluations or assessments that have been conducted over the last six years. **Note:** Please upload copies of these assessments in **Part F: Additional Required and Supplementary Documentation** (documentation should be uploaded in English, if translated copies are not available, a summary of the document in English would be acceptable).

**TABLE 4:** Evaluations and Assessments conducted by each country

Type of Evaluation/ Assessment [Select from: JEE, SPAR, PVS, PVS-GAP, IAR, AAR, EAR, Simex, One Health-related assessments, UHPR, Other (add name)]	Country	Years	Additional information

If there are other evaluations/assessments that have been conducted (e.g. at a regional level), please describe them here.

If no IHR or PVS evaluations/assessments have been conducted, please describe expected date or timeframe to conduct evaluations/assessments in the future, including over the course of this project.

- c. Challenges and gaps.** Please provide a summary (maximum of 500 words) of all the challenges and gaps raised by the evaluations/assessments described in Table 4 and/or by other means. Describe how the funds requested will help close these gaps and why these areas of need were prioritized for the grant application.

**6. Alignment with national plans.** Please describe if the assessments conducted have led to a national/regional plan(s), and if this plan clearly identifies(y) gaps in PPR and priorities?

- a. Please fill out Table 5 with any national plans that have been prepared/updated in the last six years. In the “Additional Information” column, it would be useful to note if the plans have been embedded into national legislation and if the plans have been funded. Note: Please upload copies of these plans in **Part F: Additional Required and Supplementary Documentation** (documentation should be uploaded in English, if translated copies are not available, a summary of the document in English would be acceptable).

**TABLE 5:** Plans prepared/updated by country

National plan [Select from: NAPHS, One Health Plan, other (please name)]	Country	Years	Additional information

If there are no national plans related to health security and epidemic and pandemic PPR, please describe any estimated date or timeframe to develop these plans over the course of this project.

- b. Please clearly identify the priorities of the proposal and how they are aligned with the relevant priorities of the national plan(s), and national strategic directions and frameworks.

**7. Complementarity with other ongoing efforts and initiatives relevant to the three programmatic priorities, cross-cutting enablers and underlying themes.** Please clearly describe how the proposal complements/contributes to other ongoing efforts/activities, relevant to Pandemic PPR and the broader Health System from other funders (both domestic and external) in the health space. Please provide a detailed description of the names (e.g. Global Fund C19RM), synergies and/or alignment between these current/ongoing projects and the Pandemic Fund proposed project.

Has this country (single-country proposal) or any of the countries (multi-country proposal) been awarded a Pandemic Fund grant in either the 1st CfP or the 2nd CfP?

No

Yes

If yes, please clearly describe how this proposal complements and /or contributes to the implementation of the previously awarded Pandemic Fund proposal(s), as well as how it avoids duplication.

In the case that a country is submitting a single-country proposal and participating in a multi-country proposal, please clearly explain how the two proposals complement and leverage each other and what has been done to ensure there is no duplication of activities.

# Part C: Co-financing, Co-investment, and overall available funding

**Note:** Please keep written responses to under 500 words for each question. Please also provide any evidence of co-financing or co-investment in Part F: Additional Required and Supplementary Documentation

**8. Co-financing.** Please fill in the table below with the source of each in-cash co-financing commitment, amount, and sub-type of the co-financing. If an IE or other source will provide in-kind co-financing, please list this separately in Table 7.

**Note:** This should include co-financing from IEs, philanthropic or private financing. If co-financing has a different time horizon than funding from the Pandemic Fund, please amend the table to reflect the differences. *Under “level of commitment” please select either **Committed** (e.g. there is a signed letter of commitment confirmation from the source of co-financing that confirms the co-financing) or **Non-committed** (e.g. this is a potential source of co-financing and no letter of commitment has been signed).* Please refer to Section IV in the Call for Proposals Guidance Note.

**TABLE 6:** Total Co-financing: in-cash

Co-financing source [Select from: IE, bilateral aid agency, International Financial Institution, philanthropy, private sector, CSOs, other]	Name	Total Amount (US\$)	Sub-type [Select from: loan, credit, grant, other]	Level of commitment [Select from: Committed, Not yet committed]	Expected date when initial co-financing amount will be available [DD/MM/YYYY]

Will in-kind co-financing be mobilized from IEs and other sources to complement the requested Pandemic Fund grant and support project activities?

No
Yes

**How it is displayed in the portal:** *If Yes is selected, then Table 7 will be visible.*

**Note:** This should include non-monetary or ‘in kind’ contributions being committed specific to the project, such as time of IE staff, technical expertise, office space, office supplies, transportation, etc. For in-kind contributions please estimate the value. Please ensure all figures are in USD. If co-financing has a different time horizon than funding from the Pandemic Fund, please amend the table to accurately reflect activities that will be implemented over the life cycle of the Pandemic Fund grant; however, the full value of co-financing contributed over the course of the project will be counted. Please refer to Section IV in the Call for Proposals Guidance Note.

**TABLE 7:** Total Co-financing: in-kind

Co-financing source [Select from: IE, bilateral aid agency, philanthropy, private sector, other]	Name	Amount (US\$)	In-kind sub-type [Select from: materials, technical support, other]	Expected timeframe when activities will be implemented / materials provided

**9. Please clearly describe the nature of any in-kind co-financing.**

**10. Co-investment.** Is the country (or countries) unable to provide financial co-investment, because it is in debt distress or at high risk of debt distress<sup>17</sup>?

	No
	Yes

<sup>17</sup> Please see the current list of country debt distress ratings <https://www.imf.org/external/pubs/ft/dsa/dsalist.pdf>

If this proposal is for a multi-country project, please identify which countries are unable to provide financial co-investment due to being in debt-distress or at high risk of debt distress.

Please fill in the table below with the source of each in-cash co-investment commitment from the country, amount, and the nature and sub-type of the co-investment. Under “level of commitment” please select either **Committed** (e.g. there is a signed letter of commitment confirmation from the source of co-investment that confirms the co-investment) or **Non-committed** (e.g. this is a potential source of co-investment and no letter of commitment has been signed). If a country will provide in-kind co-investment, please list this separately in Table 9.

**Note:** This should include domestic resources from a country. Please refer to Section IV in the Call for Proposals Guidance Note.

**TABLE 8:** Total Co-investment: in-cash

Co-investment source	Name	Total Amount (US\$)	Sub-type [Select from: loan, grant, operational budget, other]	Level of commitment [Committed, Not yet committed]	Expected date when initial co-investment amount will be available [DD/MM/YYYY]

Will in-kind co-investment be mobilized from a country to complement the requested Pandemic Fund grant and support project activities?

Yes

No

***How it is displayed in the portal: If Yes is selected, then Table 9 will be visible.***

**Note:** This should include non-monetary or ‘in kind’ contributions they are committing to provide, specific to the project, such as time of government officials, office space, office supplies, transportation, etc. For in-kind contributions please estimate the value. Please ensure all figures are in USD. Please refer to Section IV in the Call for Proposals Guidance Note.

**TABLE 9:** Total Co-investment: in-kind

Co-investment source	Name	Total Amount (US\$)	Sub-type [Select from: materials, technical support, policy commitment, other]	Expected timeframe when activities will be implemented/ materials provided

**11. Co-investment.** Please clearly describe any in-kind and/or policy co-investments that will be mobilized by the country/countries to support the activities over the project period.

Please clearly describe the in-kind co-investment (including policy commitments).



**12. Technical and allocative efficiency/Value for Money<sup>18</sup>:** Please describe how the proposal ensures adherence to the principles of value for money, along with the systems that are in place and measures that will be implemented to ensure continued value for money throughout the project. For example: the analysis of cost-effectiveness, long-term impact on pandemic PPR. *Applicants should demonstrate how the proposal adheres to the principles of value for money by addressing key factors such as efficiency, effectiveness, and cost-effectiveness. This includes an analysis of the proposal's strategic alignment with pandemic PPR objectives, as well as its potential for long-term impact. Applicants should also consider the scale and reach of the proposed interventions, including the number of people who may benefit, either directly or through disease prevention and risk reduction.*

Please also detail if any “project funds” will be implemented by the IE instead of being passed on to the Beneficiary or a Delivery partner and describe the rationale for this. For activities implemented by the IE, on top of the IE admin fee, what percentage would be allocated for administration and overhead costs?

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<sup>18</sup> “The effective, efficient, and economic use of resources, which requires the evaluation of relevant costs and benefits, along with an assessment of risks, and non-price attributes and/or life cycle costs, as appropriate.” Source: World Bank Guidance on Value for Money: Achieving VfM in Investment Projects Financed by the World Bank <https://thedocs.worldbank.org/en/doc/274711479159288956-0290022017/original/GuidanceNoteonValueforMoney.pdf>

**Please review the table below for accuracy.**

**Note:** Please do not modify any values in this table. If total values do not align with your proposal, please adjust the values in the respective tables of the Summary Information and in Part C.

**TABLE 10:** Financial Summary of Project

<b>Total grant amount requested from Pandemic Fund</b>	
Total grant amount requested	
<b>Co-financing</b>	
Total co-financing (in-cash and in-kind)	
Total co-financing (in-cash)	
Total co-financing (in-kind)	
Co-financing leverage ratio (Total co-financing (in-kind + in-cash) / Total grant amount requested)	
<b>Co-investment</b>	
Total co-investment (in-cash and in-kind)	
Total co-investment (in-cash)	
Total co-investment (in-kind)	
Co-investment leverage ratio (Total co-investment (in-kind + in-cash) / Total grant amount requested)	
<b>Leverage Ratio</b>	
<b>[Total co-financing (in-kind + in-cash) + Total co-investment (in-kind + in-cash)] / Total grant amount requested</b>	

# Part D: Ownership, Commitment, Coordination, Collaboration, and Co-creation

**Note:** Please keep written responses to under 500 words for each question.

**13.** Please describe how the country or group of countries took ownership of and led the process to develop the proposal, ensuring multi-sectoral engagement of all actors in pandemic PPR (including human, animal (domestic, wildlife) and environmental health) and involving relevant IEs. For example, if a structure was established/utilized to facilitate coordination and discussion around the proposal, please describe. *If Not Applicable, please provide a detailed justification for why this is not applicable (e.g. country is considered affected by FCS or COE situations).*

**14.** Please describe how the proposed project integrates each of the four underlying themes of the Strategic Plan<sup>19</sup> into the proposed activities and how each was considered in the proposal development process. Please also describe the structures and processes for engaging stakeholders relevant to each underlying theme, and provide relevant evidence thereof.

a) Underlying theme 1

b) Underlying theme 2

c) Underlying theme 3

d) Underlying theme 4

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<sup>19</sup> Please refer to the underlying themes of the Strategic Plan (pg. 9).

15. Please describe how the country/countries will ensure they continue to lead the process of implementation, monitoring and evaluation and reporting of the project, in a coordinated and collaborative way with all relevant partners (e.g. IEs, CSOs, others). Please describe if the same coordination structure will continue to be used from the proposal development process, if a new coordination mechanism will be established and/or if it builds on existing national coordination mechanisms. Please also describe the role and responsibilities of each sector involved in the project.

16. Please describe how the country/countries will be able to financially and politically sustain and/or augment, over the longer-term, the project's outcomes/progress in PPR strengthening, beyond project completion, as well as how this will be evaluated. Please also specifically detail strategies around capacity building, ensuring community ownership and securing ongoing resources.

# Part E: Implementation and Monitoring and Evaluation (M&E)

## 17. Results Framework

- a. For each dimension of the Pandemic Fund's Results Framework<sup>20</sup> please provide specific examples of the areas of impact financed by the Pandemic Fund grant, as well as the intended results at output level, ensuring each is specific, measurable, achievable and time bound. Please also state any underlying assumptions you have used (e.g. on context/situation of country).

- i. **Results Area 1:** Improved capacity for prevention, detection, notification, and response to pandemics

Describe how the proposal will contribute to the goals for improved capacity, as measured by changes in JEE/SPAR/PVS scores or improvements on other assessments)

Describe how the proposal will contribute to the goals for improved capability, as measured by improvement of timeliness (e.g. 7-1-7) or other quality metrics and /or improved qualitative results in Intra-Action Review (IAR), After Action Review (AAR), Early Action Review (EAR), Simulation Exercises (SimEx), Universal Health and Preparedness Review (UHPR), One Health related assessments or other review exercises.

- ii. **Results Area 2:** Improved coordination nationally (across sectors within countries) and among countries regionally and globally

Describe the intended goals for fostering coordination and how the planned activities will contribute to improved cross sectoral coordination sub-nationally, nationally, among countries and regionally (as applicable). This may be through direct (specific use of funds for strengthening coordination mechanisms) or indirect mechanism.

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<sup>20</sup> Please see updated Results Framework at: <https://www.thepandemicfund.org/key-application-documents>

**iii. Results Area 3: Incentivizing additional investments in pandemic PPR**

Describe the intended goals for incentivization of additional investments (new and existing) and how the project teams will ensure that these goals are achieved.

**iv. Results Area 4: Improved efficiency in the use of Pandemic Fund resources**

Describe the intended goals of operational/administrative efficiency and how the project teams will ensure that these goals are achieved.

**v. Ensuring the underlying themes from the Strategic Plan are considered and in alignment with the Pandemic Fund Results Framework**

Describe the intended goals of the underlying themes and how the project teams will ensure that these goals are achieved.

**vi. Ensuring the cross-cutting enablers (i.e. NPHIs or equivalent institutions including those related to One Health, regional networks) support the programmatic priorities**

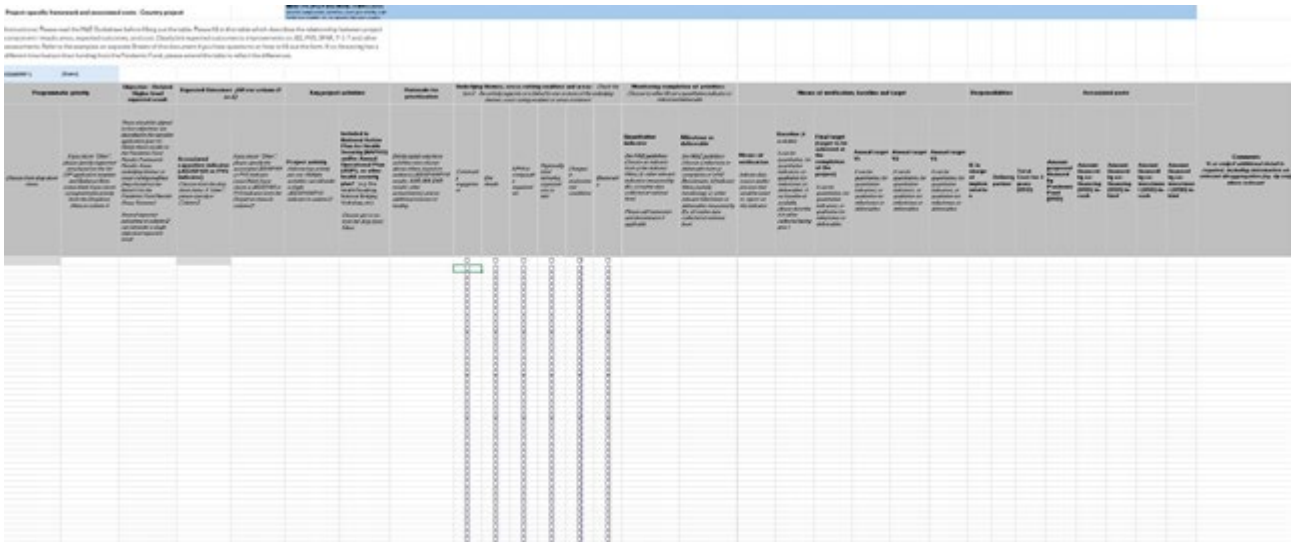
Describe the intended goals of the cross-cutting enablers and how the project teams will ensure that these goals are achieved.

- b. If specific indicators within the Pandemic Fund’s Results Framework are not relevant to the proposed project or activities, please list them here and provide an explanation for the exclusion.

- c. Please provide a detailed plan with intended results that are linked to and aligned with the Pandemic Fund Results Framework and based on your Theory of Change including project level indicators, using the PSRF and associated costs Excel Template provided. The M&E Guidelines<sup>21</sup> are available on the Pandemic Fund website<sup>22</sup> and should be used to complete this template.

If co-financing has a different time horizon than funding from the Pandemic Fund, please amend the table to accurately represent activities that will be implemented over the life cycle of the Pandemic Fund grant. If the project spans multiple countries, please use separate tabs in the Excel for each country.

**Note:** The Pandemic Fund understands that allocations may need to be adjusted during implementation based on evolving needs and circumstances and will allow for that flexibility in certain cases. Please note that funds from the Pandemic Fund grant cannot be used to fund the core budget of the IE(s).



21 Please see updated M&E Guidelines at: <https://www.thepandemicfund.org/key-application-documents>

22 Please see updated M&E Guidelines at: <https://www.thepandemicfund.org/key-application-documents>

## 18. Monitoring, Evaluation and Learning (MEL)

**Note:** Please ensure that this section is in alignment with the PSRF Excel template

- a. Please provide a clear, costed Mdddlan (please fill out the tab “Costed M&E workplan” in the PSRF Excel template from the previous question E.17c) that details how and when monitoring and evaluation will be carried out for the project, including the specific activities financed by the grant (what activities, how and when) and processes that will be used to monitor whether progress is / is not on track. The table should also detail which stakeholders would be responsible, and the costs of each of these activities. For example, the table should specify the timeline, responsible parties, and costs of data collection, report writing, dissemination, M&E training/capacity building and other relevant activities. You may use the text box below to add any additional comments if needed.



Text and document upload

- b. Please describe how learnings and case studies will be identified and documented.

**19. Responsibilities.** Please describe how responsibilities for activities, reporting and accountabilities will be allocated during the project implementation process across countries, IEs and partners (at the project level), in alignment with the PSRF Excel

**20. Key Risks.** Please summarize the key risks of the project related to implementation (e.g. political and governance, technical design of project or program, sector strategies and policies, institutional capacity for implementation and sustainability, fiduciary, lack of expertise in project management). Please assess the overall risk level (i.e., low, moderate, substantial or high), likelihood of the risk materializing (given mitigation), severity of impact on the Pandemic Fund if the risk were to materialize and describe the mitigation that would be put in place. Financial risks (i.e., misuse, wasteful use of funding, fraud, corruption, illicit financial flows), operational risks, political risks and governance risks should be included in the matrix.



**TABLE 12:** Risk Matrix<sup>23</sup>

Risk & Description	Category of risk (financial, operational, governance, other)	Likelihood of risk materializing taking into account mitigation that would be implemented (low, moderate, substantial, high)	Severity of impact on Pandemic Fund of risk materializing (low, moderate, substantial, high)	Examples <sup>24</sup> of mitigation in place or planned and person/entity responsible

Please describe the methodology/approach/framework used to classify the likelihood of the risk materializing and the severity of impact.

**24. Safeguards.** Please describe how environmental and social safeguards, such as preventing sexual exploitation, abuse and harassment (PSEAH), child protection, and those related to women and groups living in situations of vulnerability; data-sharing, governance, and other relevant aspects have been considered and will be ensured and whether these are addressed under the mitigation measures?<sup>25</sup>.

<sup>23</sup> Different methodologies/tools can be used to guide the quantification of risk and impact.

<sup>24</sup> Such as development of a contingency plan to reduce the impact of and shortfalls of operational risks; implementing a robust accountability and transparency framework, such as regular independent audits and clear reporting mechanisms, to mitigate potential governance risk and prevent mismanagement.

<sup>25</sup> As per the Financial Procedures Agreement (FPA), Section 4.1, IEs are “responsible for the use of funds transferred by the Trustee and the activities carried out therewith in accordance with a) its policies and procedures, including but not limited to its procurement, financial management, disbursement and safeguard policies, its framework to prevent and combat fraud and corruption and its screening procedures to prevent [the use of Trust Fund funds to] finance terrorist activities.”

## Part F: Additional Required and Supplementary Documentation

Is this application a re-submission from the 1st CfP?

No

Yes

Is this application a re-submission from the 2nd CfP?

No

Yes

Please upload the following documents (if you would like to submit multiple documents for each category, please combine them into one PDF English document for each category. If no translation exists, a summary of these documents should be uploaded)

**(Required) Cover Letter:** Please submit a cover letter, signed by a) high-level officials in the Ministry of Health (for each country involved in the proposal), b) Ministry of Finance (for each country involved in the proposal) and c) a representative of each IE(s) confirming that:

- 1) the proposal was co-created with the participation of relevant stakeholders.
- 2) the process adhered to the principles of co-creation, co-ownership, inclusivity and participation; and
- 3) all parties, if selected for funding, commit to continue adhering to these principles over the course of the project's implementation

*The Cover Letter should also be signed by other officials of other ministries (e.g. Ministry of Agriculture, Livestock), when applicable. It is mandatory to submit the required Cover Letter signed by the relevant authorities by the proposal deadline in order for the proposal to be eligible for evaluation by the TAP. If a signature from a government authority is not possible to obtain due to the country being in a situation of conflict or fragility, please write to the Pandemic Fund Secretariat at <[pandemicfundcfp@worldbank.org]> in advance of the deadline to request an exemption<sup>26</sup>. A sample template has been provided in Annex 4.*

**(If applicable) Copies of Assessments:** Copies of the country/countries' previous JEE, SPAR, PVS or PVS-GAP assessment, and other relevant national and/or regional assessments (please combine all documents into a single PDF)

<sup>26</sup> For countries currently falling under World Bank OP2.30 /FCV and those having OP7.30 assessments, no signature from a government is required due to the current Fragility Conflict Situation (FCS).

*(If applicable)* **Copies of national/regional plans:** Copies of the country/countries'/region's plans including National Action Plan for Health Security (NAPHS), documentation from a National Bridging Workshop and roadmap, etc. (please combine all documents into a single PDF)

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*(If applicable)* **Copies of Gender Equality Assessments and National Gender Action Plans:** Copies of the country/countries'/region's assessments or plans

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*(If applicable)* **Evidence of involvement of CSOs, community organizations and non-state actors:** Please submit any evidence that CSOs, community organizations and non-state actors were involved in the development of the proposal and will continue to be involved through to implementation. This could include letters of endorsement, contact details, proof of meetings (e.g. photos, meeting/attendance logs). (Please combine all documents into a single PDF)

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*(If applicable)* **Proof of co-financing:** Please submit any evidence/proof that co-financing will be available if the proposal is funded. This could include letters from co-financers, other types of correspondence, etc. (Please combine all documents into a single PDF)

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*(Optional)* **Other:** Please use this to provide any other documentation that you would like to share with the Technical Advisory Panel, but please keep any submissions in this section under 10 pages. It is not required to submit additional documentation.

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## ANNEX 1: Glossary of Terms

**Beneficiary:** Any Eligible Country or Entity that may benefit from the Pandemic Fund through projects or activities undertaken by an IE to advance the objective of the Pandemic Fund. Such projects or activities can involve the government/public sector and private/non-governmental sector in Eligible Countries.

**Co-financing:** The in-cash and/or in-kind resources required from IEs and/or other sources (e.g., bilateral aid agencies, philanthropies and other private sector sources of funding), in addition to the grant requested/received from the Pandemic Fund, to implement the project or the part of the project for which a funding proposal has been submitted.

**Co-investment:** The in-cash and/or in-kind resources including linked non-monetary policy commitments from Co-investor(s), in addition to the grant from the Pandemic Fund, to implement the project or the part of the project for which a Funding Proposal has been submitted.

**Co-investor:** This is the same as “Eligible Country.”

**Core indicators:** These are the indicators listed in the Pandemic Fund’s Results Framework. Please see Annex 2 of the Pandemic Fund Results Framework for the full list.

**Delivery partner:** A delivery partner supports project execution and delivery on the ground. Delivery partners cannot submit proposals themselves nor receive direct funds from the Pandemic Fund. Instead, they are sub-contracted by the IE, using its own procurement policies and procedures. Delivery partners may include CSOs, NGOs, private sector entities, academic institutions, individuals, etc. It would be important to involve/consult prospective delivery partners during the proposal development process and include them in the proposal documentation.

**Eligible Country:** Any country or territory that is eligible to receive funding from the IBRD and/or the IDA.<sup>27</sup> For the purposes of the 3rd CfP, please see additional Eligibility Considerations in Section II.B of the Guidance Note.

**Financial Intermediary Fund (FIF):** A Trust Fund where IBRD provides a specific set of administrative, financial, and/or operational services.

**Financial Procedures Agreement (FPA):** The financial procedures agreement entered into between IBRD as Trustee for the Pandemic Fund and an IE. The FPA must be signed by the IE prior to the deadline of March 26, 2025 in order for the IE to participate in the 3rd CfP.

**Funding Ceiling:** The maximum grant amount that any proposal may request from the Pandemic Fund. For the purposes of the 3rd CfP, single-country proposals may request up to US\$25 million. Multi-country proposals may request up to US\$40 million for any one proposal.

**Grant amount:** The financial resources requested by a proposal from the Pandemic Fund. This is the sum of the Project Funds and IE Administrative Fee.

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<sup>27</sup> List of countries and territories currently eligible for IDA and/or IBRD financing: <https://datahelpdesk.worldbank.org/knowledgebase/articles/906519-world-bank-country-and-lending-groups>.

**Implementing Entity (IE):** An entity that is approved or accredited in accordance with the Operations Manual, and that has signed the FPA. There are currently thirteen (13) approved IEs: the African Development Bank; the Asian Development Bank; the Asian Infrastructure Investment Bank; the European Investment Bank; the Food and Agriculture Organization of the United Nations; the Inter-American Development Bank; the International Finance Corporation; UNICEF; the World Bank; the World Health Organization; Gavi, the Vaccine Alliance; the Global Fund to Fight AIDS, Tuberculosis and Malaria; and the Coalition for Epidemic Preparedness Innovations (CEPI). Please note that only approved IEs that have signed the FPA by March 26, 2025 are eligible to apply for Pandemic Fund grants in the 3rd CfP.

**IE Administrative Fee:** The amount of Pandemic Fund grant resources allocated to the IE as a fee to cover the IE's costs related to services performed by the IE in connection with managing the IE Trust Fund/Account and the project for which an allocation is made. These services can include the preparation and supervision of projects financed using Pandemic Fund funding, including staff costs related to these activities (e.g. project management). IE Administrative Fees should not include any Technical Expertise or Monitoring and Evaluation activities, as these should be accounted for in the project cost. For the 3rd CfP, a cap has been instituted on IE administrative fees at 7% (as a percent of the total grant amount requested, or the sum of project funds and IE Administrative Fees) has been instituted for activities related to the preparation, administration, and supervision of Pandemic Fund projects. However, for projects operating in COEs<sup>28</sup>; FCS<sup>29</sup>, SIDS<sup>30</sup> contexts, or other exceptional circumstances, the cap could be up to 10% of the total grant amount requested by the IE, provided that the proposal includes a clear justification of the rationale behind the higher fee and substantiates this justification with evidence.

**Monitoring & Evaluation Costs ("M&E Costs"):** Project funds spent on M&E activities such as data collection, data analysis, preparing progress reports, strengthening electronic information systems, dissemination of results to key stakeholders, M&E capacity building, and M&E staff salaries.

**Multi-country proposal:** This is a proposal submitted by two or more Eligible Countries along with one or more approved IEs, where the activities of the proposal will occur in and benefit those at the national or sub-national level of each of the applying countries. These countries can be located in the same region or different regions.

**One Health:**<sup>31</sup> "One Health is an integrated, unifying approach that aims to sustainably balance and optimize the health of people, animals, and ecosystems. It recognizes that the health of humans, domestic and wild animals, plants, and the wider environment (including ecosystems) are closely linked and interdependent. The approach mobilizes multiple sectors, disciplines, and communities at varying levels of society to work together to foster well-being and tackle threats to health and ecosystems, while addressing the collective need for healthy food, water, energy, and air, taking action on climate change and contributing to sustainable development."

**Pandemic Fund Results Framework:** This Results Framework defines the change pathways and qualitative and quantitative metrics that the Pandemic Fund will use to: (1) help articulate overall impact, areas for improvement, and accountability for the PF and all partners in the PF partnership; (2) guide the development of proposals; and (3) determine which information will be collected to assess the effectiveness of the Pandemic Fund. The Framework is designed around four results areas: 1) improved capacity for the prevention, detection, notification, and response to

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28 Global Fund Policy on Challenging Operating Environments: [archive\\_bm35-03-challengingoperatingenvironments\\_policy\\_en.pdf](#)

29 World Bank classification Fragile and Conflict-Affected Situations (FCS): [FCSListFY25.pdf](#); [Classification-of-Fragility-and-Conflict-Situations-FY24.pdf](#)

30 Small Island Developing States (SIDS) contexts or other exceptional circumstances: [Small States and Small States Forum Members](#)

31 Source: One Health High-Level Expert Panel (OHHLEP), Adisasmito WB, Almuhairi S, Behravesh CB, Bilivogui P, Bukachi SA, et al. (2022) One Health: A new definition for a sustainable and healthy future. *PLoS Pathog* 18(6): e1010537. <https://doi.org/10.1371/journal.ppat.1010537>

pandemics; 2) improved coordination nationally (across sectors within countries), regionally (across countries), and globally; 3) incentivized additional investments in pandemic PPR; and 4) improved efficiency in the use of Pandemic Fund resources. These four areas are complemented by two cross-cutting enablers and four underlying themes. Please see the Pandemic Fund's Strategic Plan<sup>32</sup> for additional information.

**Project funds:** The amount of Pandemic Fund grant resources allocated for implementation of the project, which includes activities related to M&E. This amount is separate from the IE Administrative Fee. All staff costs of the Implementing Entity, including project management, should be included under "IE admin fees".

**Project-Specific Results Framework (PSRF):** All funding proposals approved by the Governing Board include an associated PSRF, with expected activities and outputs and intermediate outcomes for each programmatic area. Country project teams agree project-specific indicators linked to these activities and outputs to enable effective monitoring of the PSRF.

**Project-specific indicators:** These are the project-level indicators that are listed in Annex 3 of the M&E guidelines and which project teams will report against (for activities, outputs and intermediate outcomes), aligned with their PSRF.

**Single-country<sup>33</sup> proposal:** This is a proposal submitted by one Eligible Country along with one or more approved IEs, where the activities of the proposal will occur in and benefit those at the national or sub-national level of the applying country.

**Value for money:** The effective, efficient, and economic use of resources, which requires the evaluation of relevant costs and benefits, along with an assessment of risks, and non-price attributes and/or life cycle costs, as appropriate.<sup>34</sup>

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32 Pandemic Fund Strategic Plan 2024-2029 <https://www.thepandemicfund.org/sites/default/files/2024-06/Pandemic%20Fund%20Strategic%20Plan.pdf>

33 The countries and territories that are not eligible for a Single-country grant under the 3rd CfP, because they were awarded grants under the 1st and 2nd CfPs are: Bhutan, Burkina Faso, Burundi, Cabo Verde, Cambodia, Chad, Democratic Republic of Congo, Egypt, Ethiopia, Fiji, Ghana, Georgia, Guyana, Honduras, India, Indonesia, Jordan, Kazakhstan, Lebanon, Moldova, Mongolia, Nepal, Nicaragua, Pakistan, Paraguay, Philippines, Rwanda, Samoa, Sierra Leone, South Africa, Sri Lanka, Suriname, Tanzania, Togo, Trinidad and Tobago, Tunisia, West Bank and Gaza, Yemen and Zambia.

34 From World Bank Guidance on Value for Money: Achieving VfM in Investment Projects Financed by the World Bank <https://thedocs.worldbank.org/en/doc/274711479159288956-0290022017/original/GuidanceNoteonValueforMoney.pdf>

## Annex 2: Checklist for Applicants

**Note:** This checklist can be used to facilitate the gathering of information but should not be viewed as an exhaustive list of all the requirements in the application portal.

### Application Submission

	Proposal submitted in <b>English</b> on the online application portal prior to the <b>June 6, 2025 deadline</b>
	Identification of a Project Lead, who has been added as a Collaborator (if this is not the same person submitting the proposal)
	Proposal covers at least one of the three programmatic priorities <sup>35</sup>
	Proposal demonstrates how the programmatic priority (priorities) is supported by any of the two cross-cutting enablers <sup>36</sup>
	Proposal demonstrates consideration of the four underlying themes <sup>37</sup> in the activities and expected outcomes
	At least one approved/accredited IE is involved in the project to channel funds <sup>38</sup>
	Grant amount requested respects the cap (up to US\$25M for single-country proposals and up to US\$40M for multi-country proposals) <sup>39</sup>
	Maximum IE administrative fee band (as a percentage of amount requested) of 7% to 10% respected. For any amounts over 7%, a justification <sup>40</sup> has been provided
	Figures have been checked for accuracy (e.g. number of zeros checked) and are in USD
	All necessary internal management clearances have been obtained prior to submission. If not, will final approval be completed by the end of the first quarter of Calendar Year 2026?

35 Please refer to Section II.A of the Guidance Note

36 Please see the Pandemic Fund Strategic Plan: <https://www.thepandemicfund.org/sites/default/files/2024-06/Pandemic%20Fund%20Strategic%20Plan.pdf>

37 Please see the Pandemic Fund Strategic Plan: <https://www.thepandemicfund.org/sites/default/files/2024-06/Pandemic%20Fund%20Strategic%20Plan.pdf>

38 Please refer to Section II.C of the Guidance Note

39 Please refer to Section II.H of the Guidance Note

40 Please refer to Section II.J of the Guidance Note

**A) Scope and objectives of the proposal, targeted Core Capacities, key activities and expected outcomes, and Theory of Change**

	Description of scope and objectives of proposed activities
	Selection of areas where investments financed by the Pandemic Fund grant will contribute to progress towards maintained or increased levels of IHR capacity
	Summary of key activities and expected outcomes
	Description and visual representation of the Theory of Change

**B) Context, demonstrated needs, and alignment with national/regional priorities**

	Description of the country/regional hazards and epidemiological context
	Description of demonstrated needs including any national capacity evaluations or assessments conducted over the last six years
	Description of identified challenges and gaps as well as an explanation for how the proposed activities will resolve them
	Explanation of how the proposed activities and objectives are related to national/regional plans
	Explanation of how the proposed activities complement other ongoing efforts/activities in addressing relevant priorities under the scope of this Call for Proposals at the country level
	Explanation of how the proposed activities complement other ongoing efforts/activities supported by previously awarded Pandemic Fund projects in addressing relevant priorities under the scope of this Call for Proposals at the country level
	(If applicable) Explanation of how a country submitting both a single-country and multi-country proposal in the 3rd CfP is ensuring complementarity between the two projects and that there is no duplication of activities



### C) Co-financing, Co-investment and overall available funding

	Total values, sources and activities that will be covered by in-kind and in-cash co-investment, for both new and existing sources, which will be leveraged by this project
	Description of new and ongoing policy commitments that will be mobilized
	Description of how the proposal ensures adherence to principles of value for money

### D) Ownership, Commitment, Coordination, Collaboration, and Co-creation

	Description of how the country or group of countries owned the proposal development process
	Description of how the Pandemic Fund's underlying themes were integrated into and guided the development of the proposal and brought together different sectors and actors, including Civil Society Organizations, community-led organizations and other non-state actors
	Description of how the country/countries will ensure that they continue to lead the process of implementation, M&E and reporting in a coordinated and collaborative way with all relevant partners
	Explanation of how the country/countries will be able to sustain/augment the project's outcomes/ progress beyond project completion

### E) Implementation and M&E

	Description of how the proposed areas of impact are aligned with each of the Pandemic Fund Results Framework Results Areas and also considers the Pandemic Fund Strategic Plan's underlying themes and cross-cutting enablers
	Completion of project-specific framework and associated costs Excel Template
	Description of the project's Monitoring, Evaluation and Learning plan
	Description of roles and responsibilities of Implementing Entities and partners
	Summary of key risks and proposed mitigation
	Description of how environmental and social safeguards will be ensured

## F) Additional Required documentation

	Cover letter signed by MOH, MOF and representatives of the identified IE(s)
	Copies of all relevant countries' previous JEE, SPAR, PVS or PVS-GAP assessment and other relevant assessments
	Copies of all relevant country/regional plans such as NAPHS, National Bridging Workshop and roadmap
	Copies of the country/countries'/regions' assessments or plans related to gender
	Evidence of involvement of CSOs, community organizations and non-state actors in proposal development process
	Evidence/proof of co-financing (e.g. letters or other types of correspondence from co-financers)

# ANNEX 3: Privacy Notice and Sharing of this Proposal

## Privacy Notice

To participate in this Call for Proposals, the World Bank will collect personal details pertaining to name, business email, business phone, business address and signature. This data will be destroyed 3 years after the end of the completion of the selection process, except for the selected proposals, where information associated with the applicants' names may be published by the World Bank and kept for longer. The World Bank may also collect additional information which will be used to produce statistics and aggregated analysis, but such information will be kept in an anonymized format. The World Bank will process your details in accordance with the Call for Proposals and with our Privacy Notice for the World Bank webpages. By submitting a proposal, you agree to World Bank's use of your proposal details and processing of your personal data as part of the application process. The World Bank may also publish the applicant's name in the official page of the Call for Proposals.\*

I consent to the processing of my personal data to the extent necessary for the evaluation of funding proposals, in line with the information provided in the Privacy notice and in the Call for Proposals

## Sharing of this CfP Proposal

To participate in this Call for Proposals, you ("Applicant") will provide or make available to the International Bank for Reconstruction and Development (the "World Bank"), on the basis of confidentiality, the information required to consider, evaluate, and process your proposal. Please be aware that the World Bank will, under the World Bank Group Information Classification and Control Policy (AMS 6.21A), assign the security classification of "official use only" to the information so provided by you to the World Bank. Please be advised that for purposes of processing and coordinating, the World Bank – Pandemic Fund Secretariat, may share internally (within the World Bank Group) and externally your proposal. Please be advised that external sharing means the sharing of information with individuals, groups, or entities outside the World Bank Group that may be conducting official World Bank Group business but excludes the press and the general public. Therefore, this proposal may be shared on a prudent basis with, among others, the:

- Secretariat staff, members of the TAP, and voting members of the Governing Board;
- Representatives of the Applicant and Project Leader named in the Summary Information section and of their country's government entities; and
- Representatives of any Implementing Entities specifically named (at the entity level) in the Summary Information section of this proposal.

Any person receiving this proposal from the Pandemic Fund Secretariat will be informed that the information shared shall not be further shared nor disclosed without the prior consent of the World Bank or is otherwise under an obligation of confidentiality. Please be advised as well, that the World Bank will publish the Applicant's name in the official page of the Call for Proposals.

By submitting this proposal, you (the Applicant and the Project Leader) express your understanding and consent to the above.\*

I agree

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## ANNEX 4: Template for Cover Letter

[Date]

Dear Pandemic Fund,

On behalf of [Insert the names of the Country(ies) that will be Beneficiaries of the project], we are pleased to submit this signed commitment letter for the proposal [Insert name of the project].

We hereby confirm that the proposal has been developed in close collaboration with all project partners including: [Insert name of the relevant health and finance Ministries of Governments , other relevant ministries], [Insert name of the Implementing Entity(ies) involved in the project] as Implementing Entity(ies)], and [if applicable, insert name of any CSOs, Community Organizations, Delivery Partners, etc. that were consulted], in accordance with the principles of co-creation, co-ownership and inclusivity.

Should the proposal be selected for funding, we commit to adhering to these principles over the course of the project's implementation.

We thank the Pandemic Fund for considering our proposal.

Sincerely,

[Insert here the signatures and stamps from a representative of the Ministry of Health, a representative of the Ministry of Finance, any other relevant representative from other Ministries involved (for single-country and multi-country projects), and the signatures of at least one representative from each Implementing Entity involved (for all projects). If available, you may also add relevant signatures from CSOs, Delivery Partners, etc.]